

Panel Work Programme 2022/2023

| Date PCP Meeting | Business (does not include standing items, see end of document) | Notes |
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| <p><u>Annual General Meeting</u></p> <p>28th June Deane House</p> | <p>PCC Annual Report Panel Annual Report Host Authority/Membership Report Work Programme Report – for Panel consideration/approval Identifying Disproportionality - Desmond Brown Presentation Shared Protocols – Communications, Mid Term Vacancy, Complaints</p> | |
| <p>28th September 2022</p> | <p>Green Strategy Presentation Rural Crime Local Plans – Panel Member report</p> <p><u>For Information</u> Assurance Report – Mental Health</p> | <p>It was agreed at the planning meeting this year that assurance reports would be provided as and when they become available, but <u>for information this year</u>. Any issues or questions emerging from the reports can be raised and brought back for a more substantive response if required.</p> |
| <p>8th November at 12.30pm (Private briefings)</p> | <p>1.First consultation on the Budget led by the OPCC Chief Finance Officer Paul Butler in the form of a presentation</p> | <p>The Budget briefing must be attended by all Panel Members. It provides opportunity for the Panel to consider the OPCC’s planning assumptions and forecasts ahead of the draft</p> |

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| Police Headquarters) | <p>followed by member questions.</p> <p>2. Complaints Process Briefing for all Members</p> | Medium-Term Financial Plan which will be presented to the Panel on 8th December. Final report/Precept Proposal 1st February. |
| 8 th December Mendip Council Chamber | <p>Scrutiny of the Budget/Draft Medium Term Financial Plan</p> <p>OPCC Team Review Report (CoS)</p> <p><u>For Information</u></p> <p>Assurance Reports:-</p> <p>Public Engagement</p> <p>Reducing Reoffending (TBC)</p> | |
| 1 st February Deane House | <p>Formal Review of the Budget and Precept Proposal</p> <p>Chief Constable Presentation</p> <p>Host Authority/Panel Costs report</p> <p><u>For Information</u></p> <p>Assurance Report - Criminal Justice System</p> | |
| 15 th February (back-up Precept date) Deane House | | |

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| <p>29th March Deane House</p> | <p>Integrated Offender Management – Update PCP Membership report</p> <p><u>For Information</u> Assurance Reports:- Response to calls for Service Use of Police Powers</p> <p>Representative Workforce – AGM 27th June 2023</p> | <p>Membership report to be taken as a briefing at the pre-meeting.</p> |
| <p>20th April 12 noon until 4pm</p> | <p>Panel Inquiry Day – proposal to focus on OPCC role in commissioning and partnerships:</p> <ul style="list-style-type: none"> • What is commissioning • PCC role/responsibilities in commissioning • OPCC commissioning roles/functions to support commissioning • OPCC Commissioning process inc. needs assessment / service mapping / procurement / quality assurance / contract management • What are the known gaps / challenges • Strategic partnership engagement – inc to support/enable commissioning process / fill gaps / avoid duplication • Developments and opportunities | |

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| | following PCC Review Part 2 <ul style="list-style-type: none">• How Panel Members can support and enable OPCC commissioning and partnership working | |
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Standing reports to each meeting:-

- Commissioner's Update Report – report on PCC activities/key decisions. Standing updates on Fire Governance, Estates and Recruitment/Retention
- Work Programme – fluid and presented for noting or approval following amendment
- Performance Monitoring Reports - the Specified Information Order places a duty on PCCs to publish certain information within specified timeframes, to ensure the public have the information they need to hold their Commissioner to account at the ballot box. The Home Office has amended the Specified Information Order to require PCCs to provide a narrative on force performance against the Government's crime measures and HMICFRS force performance reports. The Panel has been receiving reports since December 2021.
- Complaints Report – Monitoring arrangements for dealing with complaints against the Commissioner
- Assurance reports – will continue for information